
Student Name (as it appears on UF records)

UFID Number

Phone Number

Personal Email (alumni / former student ONLY)

Directions: Complete the appropriate section(s) and upload the specified documentation for each request. All documents may be submitted to the Office of the University Registrar by secure upload, fax, or mail using the information listed at the bottom of this form. For a **name change** or **correction**, enter name as it should appear:

First Name

Middle Name

Last Name

Name Change: My name has been legally changed by marriage, divorce decree, or other legal action.

1. A copy of the marriage license, divorce decree, or court documentation is attached and,
2. One of the following is also attached:

___ Social security card **AND** driver's license or state-issued ID card

___ Passport

___ Certificate of Naturalization

Date of Event signifying name change: _____

Name Correction: My name is incorrect as entered in the system (e.g. missing letters/name, incorrect spelling, etc.).

1. A copy of the driver's license or government-issued ID (e.g. passport) is attached.

Date of Birth Correction: My date of birth is missing or incorrect as entered in the system.

1. A copy of my driver's license, government-issued ID, or birth certificate is attached.

Social Security Number Correction: My social security number is missing or incorrect as entered in the system.

1. A signed copy of my social security card is attached and,
2. A copy of my driver's license, government-issued ID, or birth certificate is also attached.

Gender Update: I would like my gender to be updated to:

Male

Female

I certify that I am the above-named person, and the above statement is true and accurate to the best of my knowledge.

Student Signature

Date