

UFID	Last name	First	Middle	Class / College
Course Prefix & Number		Section	Term	

**Please review all instructions carefully to ensure proper completion of this form.**

**S-U Option Description**

The S-U Option allows a student to take a course and receive a grade of S (Satisfactory) or U (Unsatisfactory) if this application is submitted by the published deadline. The grade becomes part of the student's record but does not count in the grade point average as computed by the University of Florida. (NOTE: Other institutions may consider a U grade as failing in their grade point average calculation.) **Once the S-U Option is approved, students may not elect to convert to a letter grade. Courses taken to fulfill the Writing and Math or General Education Requirement may not be taken S-U.**

**Eligibility and Required Signatures**

**S-U Option applications for all students must be submitted to the Office of the University Registrar by the deadline published in the university calendar. For Fall, Spring, and Summer C terms, the S-U Option deadline is 5:00 p.m., Friday of the third week of classes. For Summer A and B terms, the deadline is 5:00 p.m., Wednesday of the second week of classes.**

Date Stamp

**Undergraduate Students -**

- Be in good academic standing — not on probation.
- Submit the S-U Option application to the Office of the University Registrar by the deadline.
- Elect S-U Option for **only one course per term**.
- Check the online Undergraduate Catalog for your college's S-U requirements.
- General physical education activities courses (1000, 2000 level, prefix of DAA, PEL, PEM, PEN, PEO, PEQ) listed in the online Undergraduate Catalog under Sport and Fitness require only the student's signature.
- **All other courses — Obtain signature from appropriate university officials. NOTE: numbers 1-4 correspond to signature lines below.**
  1. Department chair or authorized representative's signature from the department offering the course
  2. Some departments require the instructor's signature before giving approval.
  3. Dean or authorized representative's signature. Report to your college dean's office.
  4. Student's signature

**Graduate Students -**

- Graduate students classified 7, 8, 9 may take any level foreign language course, as specified by the Graduate School, and any 1000 and 2000 level courses with the S-U Option. Please contact the Graduate School for details.
- Check the Graduate Catalog for your college's specific restrictions on the use of the S-U Option.
- Submit the S-U Option application to the Office of the University Registrar by the deadline.
- **Obtain signatures from appropriate university officials. NOTE: numbers 5-8 correspond to signature lines below.**
  5. Supervisory Committee Chair
  6. Course Instructor
  7. Graduate School
  8. Student

Undergraduate Signatures:		Graduate Signatures:	
1. Dept. Chair / Authorized Representative	Date	5. Supervisory Committee Chair	Date
2. Course Instructor	Date	6. Course Instructor	Date
3. Dean / College Representative	Date	7. Graduate School Representative	Date
4. Student	Date	8. Student	Date